

1 CALIFORNIA FUTURE BUSINESS LEADERS OF AMERICA, INC.
2 Board of Directors' Meeting
3 MINUTES
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Mission Statement:

*To bring business and education together in a positive working relationship
through innovative leadership and career development programs*

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6 California FBLA is a nonprofit Benefit Corporation. The Directors named by the Corporator in an
7 action by Incorporation executed following filing of the Articles of Incorporation of the Corporation
8 as named above, constituting the Board of Directors of this Corporation, held a regularly scheduled
9 meeting at the time, the day, and at the place set forth as follows:

10
11 **DATE:** June 22, 2019

PLACE: Redwood High School, Visalia, CA

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13 **ITEM 1: CALL TO ORDER**

14 Donnette called the meeting to order at 9:01 a.m.

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16 **ITEM 2: ROLL CALL**

17 The following Directors, constituting all of the Directors named by the Incorporation and a majority
18 of the authorized number of voting Directors (thereby establishing a quorum) of the board,
19 participated in the meeting:

- 20 • Donnette Silva Carter, Chairman, Business and Industry Representative
- 21 • Braden Holstege, Vice Chairman, Business and Industry Representative (Teleconference)
- 22 • Rohit Ramchandani, Treasurer, Business and Industry Representative (Teleconference)
- 23 • John Chris Gomez, Secretary, Business and Industry Representative
- 24 • Jill Wright, Business and Industry Representative (Teleconference)

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26 Non-Voting Members present:

- 27 • Molly Anderson, CDE Representative to FBLA
- 28 • Graeme Logie, Management Team President
- 29 • Laura Martin, Business and Program Manager

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31 Directors not present:

- 32 • Dan Gunadi, Business and Industry Representative

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35 **ITEM 2: ITEMS FOR APPROVAL**

- 36 A. New Section Directors – Management Team recommended to appoint Kerissa Schall &
37 Nikle Burg as Northern Section Co-Directors, and Samiya Hai & Joy Millam as Southern
38 Section Co-Directors. **Motion** was made by **Chris** to accept the Management Team
39 recommendation. **Braden** seconded the motion. **The motion passed unanimously.**
- 40 B. New signers on Section Bank Accounts – **Motion** was made by **Braden** to add the new
41 directors as signers on the Section Bank Accounts (Samiya – Southern/Kerissa –
42 Northern/Cathy Mason – Gold Coast). **Chris** seconded the motion. **The Motion passed**
43 **unanimously.**
- 44 C. Audit RFP – No Action Taken. Laura to continued to work on this item.
- 45 D. CTSO/CDE Annual Meeting - **Motion** was made by **Chris** to have Donnette and Laura
46 accompany Molly to represent FBLA at the August 2, 2019 meeting at CDE. **Jill** seconded
47 the motion. **Motion passed unanimously.** Graeme to give input for participants in advance.

49 **ITEM 4: STATE CHAPTER STATUS REPORTS**

- 50 A. Financial Report – financials & budget reports presented for current and upcoming fiscal
51 years. No action taken.
- 52 B. Accounting Firm – Rohit queried about exploring other accounting services and compare
53 costs. Laura had taken care of that with the RFP for the audit. – No action taken.
- 54 C. Management Team Report – Graeme gave report for information only.
- 55 D. State Officer Team Report – No report given.
- 56 E. CDE Report – Molly reported on:
- 57 1. Chapter Affiliation Agreements - Statement of Assurance that will be filled out by
58 chapters every year.
- 59 2. Resignation of Judge Coordinator Mary Jo Edmundson, but reported that she will be
60 helping to pass down what she learned. Discussion about utilizing her only at SLC
61 and using other State Staff to for judge recruitment.
- 62 3. CDE Contract - 2018-19, 2019-20 – in the contracts office – Need to have a mailing
63 list for the current advisers. Reviewed details for things that need to be completed
64 and timeline. Work on creating State Annual Business Report – that will be
65 submitted with final contract report. In the 2020-2021 contract – work on putting
66 more money toward the students.
- 67 4. Financial Literacy Rollout - VISA Grant – Molly discussed the proposed programs
68 for utilizing the Visa Grant money in the next year. Proposal to pay a stipend to
69 Communications Manager for administering the programs for the next year. **Motion**
70 **was made by Chris to accept the proposal with changes suggested. Rohit seconded**
71 **the motion. Motion passed 3-0 with one abstention.**
- 72 5. CTSO Policy Guide – Molly reports that CDE is working on it and that is at legal
73 and may be available for August 2nd meeting.
- 74 F. Contractor Report – Laura reported on:
- 75 1. Adviser Handbook Update – In progress and working to get updated for future use.
- 76 2. Sponsor and Grant Status Update - Laura shared her update on her sponsorship
77 efforts.
- 78 3. Future SLC Contracts - Working on contracts for 2021 and 2023 for Sacramento.
79 We have Ontario already in place for 2020 and 2022.
- 80

81 **ITEM 5: NEW BUSINESS**

- 82 A. Organizational Structure - no action
- 83 B. CA FBLA Policies & Procedures - no action
- 84 C. Bylaws - To be reviewed as to latest versions.
- 85 D. Travel Policies – Student, Adviser, Management Team
- 86 E. Budget Conscious Policies – Room Share - discussion about going back to old
87 policy. Molly to do research.
- 88 F. Vacant Position – SLC Judge Coordinator - discussed ideas for filling this
89 responsibility from within the organization. (See comments above)
- 90 G. Board Meeting Schedule - discussed having next live Board Meeting on October 19,
91 2019 in Santa Clara, CA. More meetings in the interim if necessary.
- 92 I. 2019-2010 CA FBLA Calendar - available online
- 93 J. Board Member Recruitment – no action.
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95 **ITEM 6: CAP COMMITTEE - no action**

96 **ITEM 7: COMMENTS AND ANNOUNCEMENTS**

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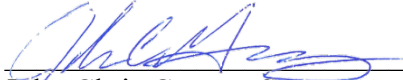
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ITEM 8: ADJOURNMENT

The meeting was adjourned at 12:49 p.m.

Respectfully Submitted,

CALIFORNIA FUTURE BUSINESS LEADERS OF AMERICA, INC.



John Chris Gomez, Secretary
Business and Industry Representative

June 22, 2019

Date